

Wai Kiu College
Secondary One Discretionary Places Application Memorandum (2024-2026)

A. Application Procedures

1. Obtaining the Application Form:
You can obtain the application form by visiting the school administration office or downloading it from the school website <http://www.wkc.edu.hk/> starting from **12th December, 2025**.
2. Office Hours: Monday to Friday (9:00 AM to 5:00 PM)
 Saturday (9:00 AM to 12:30 PM)
3. Submitting the Application Form:
 - (a) Submit to the school administration office during the office hours, or
 - (b) Submit through the "Secondary One Allocation Electronic Platform."(eSSPA)
4. Submission **Deadline: 16th January, 2026**.
Applicants must submit the following documents along with the application:
 - (a) The Education Bureau's "Secondary One Discretionary Places Application Form" (including the "Education Bureau stub," "School stub," and "Parent stub"; the "Parent stub" will be returned to the parent after verification).
 - (b) The school's Secondary One discretionary admission application form with a photo attached.
 - (c) A copy of the student's identity document (e.g., ID card, birth certificate, passport, etc.).
 - (d) A copy of the student's Primary Five and Primary Six first semester report cards.
 - (e) Copies of other relevant information, e.g., extracurricular activities (any primary school recommendation letter are NOT required.).
 - (f) Two self-addressed return envelopes (no postage required).

B. Other important notices

5. Discretionary Places Available: There are 36 discretionary places available for application.
 - (a) The school will arrange **interviews** for each applicant on **28th February, 2026 (Saturday)**. Details regarding the interview will be notified to each applicant individually.
 - (b) The school will announce the list of successful candidates for S1 discretionary places on 31st March, 2026 and will notify all successful parents in writing and by phone regarding the admission matters. Those accepted by the school must follow the registration procedures announced by the Education Bureau.
6. Admission Criteria and Weighting:

(a) Academic achievement	(25%)	(c) Conduct	(25%)
(b) performance in extra-curricular activities	(25%)	(d) Performance at interview	(25%)
7. Notification of Results:
 - (a) All students will receive their Secondary School Places Allocation results (including Discretionary Place and Central Allocation results) as usual in early July. Parents are required to complete the registration procedures at the secondary school allocated to their child within the specified period.
 - (b) The release date for Secondary One place allocation results is 7th July, 2026.
The registration dates are 9th July and 10th July, 2026.
8. Others:
 - (a) English classes are taught in English for students in Form 1 to Form 3. (Subjects such as Chinese, Chinese History, Music, Visual Arts, and Physical Education are taught in Chinese.) There are two classes for Chinese and one class for English in each level from Form 1 to Form 3. For this academic year, the monthly school fee is HK\$300 for Secondary One (paid in ten installments). The school fee is used for the following purposes: tuition, air - conditioning, enrichment courses, and travel arrangements for school activities, and other subsidies.
 - (b) Impoverished students, including those from families receiving the CSSA and students receiving SFAA could apply for school fee remission.
 - (c) For enquiries, please call 2777 6289.

*(**All personal data collected in the application forms will only be used for processing the relevant applications. The data will be deleted at the end of the current academic year, after the completion of the interview process.)*