



惠僑英文中學

WAI KIU COLLEGE

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Ref. No. : LT\_ST 23-24/09 (E)

17<sup>th</sup> November 2023

Dear Parents,

**GCSE Chinese Intensive Training Class for Non-Chinese Students**

In order to help NCS to prepare the GCSE Chinese public examination, our school will organize the “GCSE Chinese Intensive Training Class for NCS” which will be conducted by outsourced professional instructors provided by educational institutions. The activity is free of charge as it is subsidized by Education Bureau. However, all participants have to attend at least 80% of the classes. In case of sick leave, the participant must submit medical certificate. Otherwise, it will be considered as truancy. The details of the event are as follows:

Dates (Tuesday)	Time	Venue
2023 : 21/11, 28/11, 5/12, 12/12 2024 : 2/1, 23/1,30/1, 20/2	3:45 pm – 5:15 pm	Our school

Remarks: Students who need to take sick leave must follow the school regulations. Please refer to p.18 of the student’s handbook for details.

Please complete the reply slip and return it to the class teacher on or before 21<sup>st</sup> November, 2023 (Tuesday). For any enquiries about the event, please contact Mr LAU Siu-kin at 2777-6289.

Yours faithfully,

CHENG Che-yin MH

Principal

----- ✂ ----- Reply Slip ----- ✂ -----

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I \*will / will not allow my child \_\_\_\_\_ of Class \_\_\_\_ ( ) to participate in the “GCSE Chinese Intensive Training Class for Non-Chinese Students” arranged by our school.

Parent’s Signature : \_\_\_\_\_  
Parent’s Name : \_\_\_\_\_  
Parent’s Contact Number : \_\_\_\_\_  
Student’s Contact Number : \_\_\_\_\_  
Date : \_\_\_\_\_

\*delete as appropriate