



惠僑英文中學

WAI KIU COLLEGE

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Ref. No. : SGS\_ECA 23-24/07a

6<sup>th</sup> October 2023

Dear Parents/ Guardians,

### Wai Kiu Team of Hong Kong Adventure Corps Training Schedule and Fees

In order to facilitate your understanding on the training schedule of the Hong Kong Adventure Corps(HKAC) taking place in this academic year, the training arrangement, required fees and reward and punishment system will be listed for your reference.

The details are as follows:

#### 1. Training date, venue, necessities for use and fees

-Most Hong Kong Adventure Corps training is either day training (one day) or camp training (two days and one night).

- Most day training would be held in Wai Kiu College(WKC) or HKTA The Yuen Yuen Institute No.1 Secondary School(Y Y1) (There will be further notification if the venue is changed).

-Camp training would be held in High Island Training Camp situated in Sai Kung this year. Students should gather at the tuck shop and coach will be provided. Details of each training arrangement including time and venue for assembly and dismissal and fees will be sent to students and parents/guardians in the form of notice in the student handbook (p.52-54) a few days prior to each departure.

Types of fees		
1	Membership fees and insurance fee	\$60 (subsidized by school)
2	Camouflage shirt	\$128
3	Green trousers	\$128
4	Green belt	\$100
5	Green sports T-shirt	\$55
6	Green sports trousers	\$50
7	Jungle cap	\$45
8	Camouflage windbreaker	\$325
9	Army boots	\$370
10	Beret and cap badge	\$100
11	Lunch box cook set	\$40
12	Yellow polo T-shirt (squadron)	\$50

13	Member Handbook	\$10
<b>Total :</b>		<b>\$1,401</b>

In case of financial difficulties, you can apply for the Assistance Scheme for Needy Student Members offered by the Home Affairs Bureau, which subsidizes part of the uniform fees. Please contact our school librarian **Ms. PANG Yui-yui** to get the application form. If the application form of the Assistance Scheme for Needy Student Members is submitted, you have to pay only \$50 (Fee items 12) as the fees for uniforms will be dealt with later.

	Date	Venue	Content	Fees
1	2023/11/4-5(Sat-Sun)	High Island Training Camp	Camp training (2 days and 1 night)	\$123
2	2023/11/18(Sat)	WKC/YY1	Day training	/
3	2023/12/9-10(Sat-Sun)	High Island Training Camp	Camp training (2 days and 1 night)	\$123
4	2023/12/16(Sat)	Hong Kong Sea School	Rehearsal of Annual performance	/
5	2023/12/17(Sun)		Annual performance	/
6	2024/1/27-28(Sat-Sun)	High Island Training Camp	Camp training (2 days and 1 night)	\$123
7	2024/2/24(Sat)	WKC/YY1	Day training	/
8	2024/3/2(Sat)	WKC/YY1	Day training	/
9	2024/3/9-10(Sat-Sun)	High Island Training Camp	Camp training (2 days and 1 night)	\$123
10	2024/4/20(Sat)	WKC/YY1	Day training	/
11	2024/4/27-28(Sat-Sun)	High Island Training Camp	Camp training (2 days and 1 night)	\$123
12	2024/5/11(Sat)	WKC/YY1	Day training	/
13	2024/5/25-26(Sat-Sun)	High Island Training Camp	Camp training (2 days and 1 night)	\$123
14	2024/7/6-7(Sat-Sun)	High Island Training Camp	Camp training (2 days and 1 night)	\$123
15	2024/7/13(Sat)	WKC/YY1	Day training	/
16	2024/8/10(Sat)	WKC/YY1	Day training	/
17	2024/8/24(Sat)	WKC/YY1	Day training	/
Three meals per each camp training day: \$123			Total :	\$861
			Total of necessities and training :	\$2262

## 2. Reward and punishment system

Regarding the system of reward and punishment, please refer to the student handbook. Some of the details related to the uniform group are extracted as follows:

### a. Getting the form of notice

During class teacher's period before the end of the school day, there will be **centralized broadcasting** and **small slips of paper** to remind the trainees to collect the form of notice from the **library** before leaving the school. If the trainees fail to collect the form of notice without any reasonable cause, they will be regarded as **disobeying the instructions of the teachers**.

### b. Absent from training

In case of leaves, **written notification** should be submitted to **teachers in charge** (**Mr. WU Chi-lam**, **Miss KAN Ka-wai**, **Mr. LEUNG You-tsan** or **Mr. YIP Tsz-lin**). Otherwise it will be regarded as **absent without legitimate reasons**. For private leaves, please notify the school by letter with valid reasons at least **five school days before the training**. For sick leaves, please submit the letter with medical certificate to school within seven days after the training. Those who take sick leave for **three or more times without a medical certificate** will be regarded as **absent without legitimate reasons**.

### c. Reward

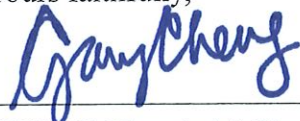
Type	Reward (determined by responsible teacher)
Outstanding performance	Application point / merit
Voluntary services	Merit / voluntary hours

### d. Punishment

Being absent from HKAC activity without legitimate reasons (Refer to 2.b)	Punishment	Scores deducted
1 <sup>st</sup> time	Warning	No deduction
2 <sup>nd</sup> time	Warning	2 Pts
3 <sup>rd</sup> time	1 demerit, calling parent	3 Pts
6 <sup>th</sup> time	1 demerit, calling parent	5 Pts
9 <sup>th</sup> time	1 minor demerit, calling parent	5 Pts
Absent from HKAC competition or performance	1 demerit, calling parent	5 Pts
Disobeying the instructions of the teachers (Refer to 2.a)		
1 <sup>st</sup> time	Warning	No deduction
2 <sup>nd</sup> time	Warning	3 Pts
3 <sup>rd</sup> time or above	1 demerit, calling parent	5 Pts

Please fill in the reply slip and return it with payment (\$861 / \$911 / \$2262) to **teachers in charge** or **Ms. PANG Yui-yui** on or before **20<sup>th</sup> October 2023**. (If you pay by cheque, please make it payable to Wai Kiu College). A receipt will be issued by **Ms. PANG Yui-yui** upon receiving the payment. For enquiries, please contact **Mr. WU Chi-lam** or **Ms. PANG Yui-yui** at 2777 6289.

Yours faithfully,



CHENG Che-yin M. H.

Principal

Handwritten signature