



惠僑英文中學

WAI KIU COLLEGE

九龍石硤尾偉智街十七號

17 Wai Chi Street, Shek Kip Mei, Kowloon, Hong Kong.

電郵地址(E-mail): wkc@wkc.edu.hk

電話: 852-2777 6289 傳真: 852-27767727

Tel: 852-2777 6289 Fax: 852-27767727

網址(Website): <http://www.wkc.edu.hk>

檔案編號: LT_ST 20-21/040

各中一新生家長:

2021-2022 年度 中一新生註冊須知

歡迎 貴子弟入讀惠僑英文中學，為順利完成註冊及辦理入學事宜，敬請完成以下事項：

(一) 註冊須知

(1) 註冊事宜

A. 填妥校方派發之「學生資料紀錄表」
B. 呈交派位註冊證
C. 領取相關通告

(2) 第一期學費：

第一期學費必須於 8 月 2 或 3 日繳交，家長可親臨校務處或繳交期票，日期請填寫 2021 年 8 月 3 日，校方將於 8 月 4 日入賬。如家長未能於該段時間繳交有關費用，可於註冊日繳交期票，日期請填寫 2021 年 8 月 3 日，校方將於 8 月 4 日入賬。如未能於 8 月 3 日或之前繳交，新學年學位將有可能不予保留。九月份學費如下：

中一級 九月份學費	全年學費
\$300-	\$3000- (分 10 期繳交，每月\$300-)

(3) 課本購買

課本可向任何書局購買，惟須注意科目分母語或英語教學。透過學校訂購課本的學生，書商會根據本校之編班結果作出安排。

(4) 校服事宜

校服及體育服可委托本校特約承造商訂製，如另行購買須符合校方有關校服之要求。

(5) 上課安排

本校為全日制文法中學，上課時間採用「星期制」。星期一至五的上課時間為上午 8 時 10 分至下午 4 時。中一級至中三級必須留校午膳，中四級至中六級可外出午膳。



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新學年上課安排如下：

日期	回校時間及放學時間
9月1日(星期三) 及 9月2日(星期四)	上午9時至上午11時45分 下午時段無須上課 注意事項： 1.學生須穿著整齊夏季校服回校。 2.帶備紙筆，不必帶課本。
9月3日(星期五) 及 9月6日(星期一)	上午8時10分至下午12時15分 下午時段無須上課
9月7日(星期二)	上午8時10分至下午4時(全日上課時間) 或 上午8時10分至下午1時30分(半天上課時間) *確實上課時間仍有待教育局宣布

(6) 習作簿、原稿紙、單行紙

學生於開學後自行到校務處購買。

(7) 中一新生學科測驗 (編班試)

中一新生學科測驗於7月13日(星期二)上午9時至下午12時30分舉行，考試地點及座位安排會張貼於校務處門外。各同學必須於上午8時45分報到，並帶備派位證及文具。編班試結果將於7月16日(星期五)上午10時至中午12時在本校禮堂公佈，屆時將派發書單。

(8) 中一新生教育局研究卷

教育局研究卷於7月14日(星期三)上午9時至9時50分舉行，考試地點及座位安排會張貼於校務處門外。各同學必須於上午8時45分報到，並帶備派位證及文具。



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(二) 迎新活動

本校每年均會為新生準備一連串活動，讓同學能盡快適應中學校園生活及學習模式，亦加強師生的了解。惟今年疫情仍未完全穩定，部分活動(如迎新歷奇營)會取消，詳情如下：

活動名稱	日期	費用	備註
中一新生學科測驗(編班試) *所有新生必須回校	13/7 (星期二)	----	上午 8 時 45 分報到，進行學科測驗(中、英、數)，須帶備派位證及文具。學生可穿著整齊便服或小學校服。
中一新生教育局研究卷 (中國語文科) *如沒有收到「教育局研究卷」通告則不用回校*	14/7 (星期三)	----	上午 8 時 45 分報到，進行教育局研究卷(中國語文科)，須帶備派位證及文具。學生可穿著整齊便服或小學校服。
編班試結果公佈及 派發書單	16/7 (星期五)	----	上午 10 時至中午 12 時於禮堂公佈，並即時派發書單。
新書預訂截止日期	30/7 (星期五) 下午 1 時前	----	訂書單投放於校務處外的收集箱
九月份學費最後繳交日	3/8 (星期二)	\$ 300	校務處會計部辦公時間：上午 9 時 30 分至下午 1 時，下午 3 時至下午 4 時 30 分
領取書籍 (已預訂學生)	15/8 (星期日)	支票 / 現金	上午 10 時至下午 1 時
中一迎新歷奇營	----	----	因疫情取消
中一新生暑假銜接班	10/8 - 13/8 (星期二至五)	----	由本校老師教授中文、英文、數學、資訊科技(I.T.) 及制服團隊介紹

敬請依照以上指定日期完成各項重要事宜。如有垂詢，請電 2777-6289 與何濤助理校長聯絡。

順祝
生活愉快

校長：  謹啟
鄭智賢

二零二一年七月八日

【註：本信函需加蓋校印方為有效】



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Ref. No.: LT_ST 20-21/040 (E)

8th July, 2021

Dear S1 Parents/Guardians,

Academic Year 2021 – 2022
Registration procedure for S1 students

We welcome your child in our school. Please read the following guidelines for a smooth completion of registration.

(I) Guidelines for registration

(1) Registration

A.	Complete the "Student Record Form"
B.	Submit the admission slip
C.	Collect school notices

(2) The first tuition fee

The first tuition fee must be paid on August 2nd to 3rd 2021. If parents cannot pay the corresponding fee during the designated period, post-dated cheque with the date 3rd August, 2021 can be submitted on the registration day. The school will credit the amount on 4th August, 2021. If the relevant fees are not paid on or before 3rd August, the school place for the new academic year may not be retained. The tuition fees for September are as follows:

	Tuition fees for September	Tuition fees for the entire year
Secondary 1	\$300-	\$3000- (Pay in 10 installments, \$300- per month)

(3) Purchase of textbooks

Parents can purchase the textbooks from any bookstores. Please do not buy the books until your child is notified if he/she enrolls in the EMI or CMI class. (Should students choose to order the textbooks through the school, the bookstore will make arrangements according to the class allocation.)

(4) School uniforms

Students can order the school uniforms from the designated companies. Should parents purchase the school uniforms on their own, please ensure the school uniforms fulfil the requirements of our school.

(5) Arrangements of Lessons

Wai Kiu College is a full-day school. We adopt a "weekly timetable". The official school hours are as follows: School hours: 8.10 a.m. to 4.00 p.m. S1 to S3 must stay at school for lunch, S4 to S6 can go out for lunch.

Date	Arrival and Dismissal Time
1 st September (Wednesday) and 2 nd September (Thursday)	9.00 am – 11.45 am (No school in the afternoon) 1) Wear proper summer school uniform 2) Bring paper and pen. No need to bring the textbooks.
3 rd September (Friday) and 6 th September (Monday)	8.10 – 12.15 (No school in the afternoon)
7 th September (Tuesday)	8.10 – 4.00 (whole-day school) or 8.10 – 1.30 (Half Day school) * The confirmed school time will be dependent on EDB's announcement.

(6) Exercise books, Chinese manuscript papers, single-line papers

After the school commences, students can go to the General Office to purchase.



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(7) Class allocation test

It will be held on 13th July (Tuesday) from 9.00 am – 12.30 pm. Classroom arrangements will be posted outside the school office. All students must attend on time and report at 8:45 am. Students should bring along the allocation card and stationery. The results of class allocation will be announced on 16th July (Friday) at 10.00 am – 12.00 noon. The list will be posted at the school hall. The booklist will be distributed that day.

(II) Orientation activities

Every year, the school prepares a series of activities for new students, so that students can adapt to the school life and learning mode of the middle school as soon as possible, and also strengthen the understanding of teachers and students. However, as the epidemic swamped this year, some activities (such as the new adventure camp) were forced to cancel. Activities are as follows:

Activity	Date	Fee	Remarks
S.1 Class allocation test (Compulsory for new students)	13/7 (Tue)	----	Report at 8.45 am and take the placement tests (Chinese, English, and Maths) Placement card and stationery required Dress code: Primary school uniform or smart casual
Announcement of placement test results Distribute book list	16/7 (Fri)	----	10.00 am – 12.00 noon, in the school hall The booklist will be distributed on the same day.
Deadline for new book reservation	30/7 (Fri) before 1.00 pm	----	The reservation form to be placed in the collection box outside the school office
Tuition (September) Due Day	3/8 (Tue)	\$ 300	Office hours of the Accounting Department of the General Office: 9.30 am to 1.00 pm, 3.00 pm to 4.30 pm
Collection of textbooks (Students who order via the school)	15/8 (Sun)	Cheque/Cash	10.30 am -1.00 pm
S.1 Adventure Camp	----	----	Cancelled due to the pandemic
S.1 Bridging Courses	10/8 – 13/8 (Tue - Fri)	----	Chinese, English, Mathematics, Information Technology (I.T.) and Uniform Team Introduction

Parents are reminded to follow the timetable and complete the procedure accordingly. For enquiries, please contact the Assistant Principal Mr HO To at 2777-6289.

Yours faithfully,

CHENG Che-yin

Principal